**Annex 5**

to the regulation of the 2023–2026 project application open tender of the National Research programme

“‘Latvian Culture: a Resource for National Development’

 **Declaration of absence of conflict of interest and respect for confidentiality**

**1. Conflict of interest**

Conflict of interest arises in the following situations:

1. The expert is a project leader, lead project participant, project participant in any of the project applications submitted to the project application open tender (‘Tender’) of the 2023–2026 National Research programme ‘Latvian Culture: a Resource for National Development’ of the Latvian Council of Science (‘Council’);

2. The expert has been involved in scientific cooperation with a project applicant, project leader, or project lead participant within the last five years. Scientific cooperation includes joint scientific publications, cooperation in project applications for this and other tenders, implementation of joint projects, and other forms of cooperation;

3. The expert has had a research advisor-student relationship with a project leader or a project lead participant in the last 10 years;

4. The expert has a relationship of kinship, marriage, affinity, or indirect personal relationship (e.g. through colleagues or family members) with a project leader or a project lead participant;

5. The expert may directly or indirectly benefit financially from the approval or non-approval of the project and may benefit financially from accessing the project application/mid-term scientific report/final scientific report of the project;

6. The expert has a present or past personal conflict with a project leader or a project lead participant;

7. The expert and the project leader or project lead participant have been employed by the same organisation (including committee, editorial board, etc.) in the last three years.

# 2. Confidentiality requirements

By agreeing to participate in the assessment of the project application/mid-term scientific report/final scientific report, the expert agrees to respect the following confidentiality requirements:

1. Any information provided by the Council to the expert may be used only for the assessment of the project application/mid-term scientific report/final scientific report of the project. The information received and the assessments made cannot be passed on to third parties;

2. The expert ensures that all documentation and information relating to the assessment, whether on paper or electronically, is stored securely and destroyed at the end of the assessment process;

3. The expert’s assessment will be sent to the applicant, and cannot contain any information about the identity of the expert.

I, (name, surname of the expert), have read and considered all of the above conflicts of interest. I declare that I have no conflict of interest and that I undertake to respect the confidentiality requirements specified above.

Date

Signature

Name, surname